



South Avenue Primary School

South Avenue, Sittingbourne, Kent ME10 4SU

Telephone: 01795 477750

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Head Teacher: Mrs Diane Browning B.A Ed (Hons) N.P.Q.F.

17th October 2017

Dear Parents, Carers and Guardians,

Emerald Parent Consultations

Miss Haugh will be holding parent consultations during the week starting Monday 6th November. Miss Haugh will be available on Monday, 6th November between 4-7 pm and on Wednesday, 8th November between 3.30pm-5pm.

Please return the slip below, to your child's class teacher, by Monday 30th October (first day back after half term); indicating which times you would like an appointment. We will do our best to accommodate your preferences, but please be aware that this may not always be possible. The appointments at the beginning and end of the sessions are always very popular, so please tick all times that you are available.

Yours sincerely

Mrs H Streatfield
Deputy Headteacher



Emerald Parent Consultations

Child's Name: _____ Class: _____

I would like an appointment at the following times (Please tick **all** that apply):

Monday 6th November

4pm - 5pm

5pm - 6pm

6pm - 7pm

Wednesday 8th November

3.30pm - 4.30pm

4.30pm - 5pm

I also have a child(ren) _____ (name) in _____ (class).

PLEASE RETURN SLIP TO THE CLASS TEACHER BY MONDAY 30th OCTOBER