



South Avenue Primary School

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Acting Head of School: Miss Tracy Cadwallader

1st March 2021

Dear Parents and Carers,

Re: Return to school on 8th March 2021

I would like to start by thanking all of you who have worked hard to support your children with remote learning. We have been very impressed with the dedication shown by the children and have enjoyed seeing them on the Teams drop-ins and assemblies.

As you are aware, all children will be returning to school for face to face teaching from Monday, 8th March 2021. Whilst we are all delighted that we have a date for the children's return, I am in no doubt that some parents will have reservations or concerns about the reopening of all schools. I am writing to you today to reassure you that we will, of course, continue to do everything within our power to keep the children, staff and our community as safe as possible.

Does my child have to return to school?

- Yes, from 8th March, school attendance will be mandatory for all pupils with the usual rules and duties around school attendance in place from this date.
- Our expectation is the regular attendance of all children at school, unless there is a reason for self-isolation within the household, which is communicated to school via the office.
- We will continue to stagger the start and end of the school day to minimise the number of people on site at any one time. Please do stick to the times as closely as possible to keep everyone safe.
- The system in place for drop off and collection is a 'drop/collect and go' one way system. All children will be collected by a member of staff at the gate. We would ask that parents do not congregate around the school gates.
- We have attached the timetable at the end of this letter as a reminder of the year group times and drop off/collection locations.
- Please ensure that your child attends school on time so that they do not miss any vital teaching and learning at the start of the day. Children arriving after these times will be marked late on the registers.
- When on site, please adhere to social distancing at all times, especially where you may have to pass others.

What measures do we have in place to reduce risks?

- Since January, schools have been involved in a national effort to test staff for Covid-19. Rapid testing will continue to remain a vital part of the Government's plan to suppress the virus. This sort of testing means that asymptomatic people, who might otherwise continue to attend schools, are identified and self-isolate.
- Twice-weekly asymptomatic testing is already taking place at South Avenue while staff continue to work with the children attending school throughout lockdown. This will continue until we are told by the government that testing is no longer necessary.
- The government have announced that families of those with children at primary school can also complete twice weekly lateral flow testing. We are waiting for further information about this, but understand, just as the school staff, you will be able to test at home.

- The system of controls, set out by the government, supports us to assess risk and implement measures to mitigate risk, including ventilating rooms by opening windows and doors, enhanced cleaning schedules and use of bubbles to keep children from mixing. We will continue to do everything we can to adhere to these measures as it is vital that they are implemented well and consistently.
- We will continue to ask parents to wear face coverings when on the school site, even those who have been vaccinated as they could still carry the virus.
- All staff will continue to wear face coverings at the beginning and end of each day as well as when social distancing is not possible and in communal areas around the school.
- All children will continue to be encouraged to follow the 'Catch it, bin it, kill it' approach as well as completing regular hand washing and use of sanitiser.
- Classrooms will continue to be ventilated throughout the day. I would suggest that children wear layers of school uniform. The weather will continue to be chilly for some time yet we want the children to feel comfortably warm.
- All children will be required to wear their PE kit to school on PE days.
- We will be updating our school risk assessment this week and you will be able to view the most up to date version on the school website.

Will Wrap Around Care be available?

- Both Breakfast Club and After School Club will be running from 8th March for children with working parents who need to drop off and collect children before and after the end of the school day, to ensure they can arrive and leave their place of work within their contracted hours.

Breakfast Club:

Maximum children each day: 30

Venue: Infant Site Hall

Drop Off Point: Infant Site Reception Doors. There is no one way system that can be utilised; therefore, please be mindful of social distancing.

Arrival Time: Children can arrive at any time from 7.45am to 8.15am. Food will not be served after 8.20am.

Cost: £2.00 per child per day



Children will be seated in rows in Year groups, facing the front of the hall. Siblings will not be able to sit together. They will be served food at their tables, rather than walking up to the servery to collect it. They will be expected to remain seated for the duration of the session. We will endeavour to take individual Year groups onto the playground for a 5 minute run around, weather permitting.

After School Club:

Maximum children each day: 20

Venue: Infant Site Hall

Collection Point: Infant Site Reception Doors. There is no one way system that can be utilised; therefore, please be mindful of social distancing.

Collection Time: Children can be collected between 3.30pm and 5.30pm

Cost: £7.00

Late collection: If children are collected after 5.30pm a late collection fee of £10 will be made for every further 15 minutes the child/ren is in the care of club staff. If a child/ren has not been collected by 6pm and we have not been able to make contact with any of the phone contacts held by the school, we will make contact with the relevant agencies.



- A strict prior booking service will be used via a booking form, which must be e-mailed to the school at asc@southavenue.kent.sch.uk. No children will be accepted into the clubs without prior booking. All bookings will need to be for a minimum period of 2 weeks. Payment must be made for the full booking

period upon confirmation of a place, via BACS. Places will be offered on a first come, first served basis and can be booked for up to one month in advance. **No cash payments will be able to be accepted.** Once booked and paid for, changes will not be able to be made or refunds given.

- We must stress that although there will be stringent safety measures in place, we cannot guarantee that children from separate bubbles (Year groups) will not mix at these times. This could mean that if a child or member of staff tests positive for COVID-19 and has been present in our wrap around care provision, we may have to ask all children in these clubs to self-isolate.
- In order to keep to our risk assessment, we have had to cap the number of children attending each day in these clubs. We can take 30 children into Breakfast Club daily and 20 into After School Club. Timings of each provision have changed and costs have been altered to a flat rate for each club. After School Club also has a new venue.
- **Booking:** You will need to **complete and return the booking form to us by Wednesday 3rd March via the link below**, but places will be issued on a first come first served basis, we cannot guarantee you a place at either club. If you require further booking forms in the future these can be found on the school website in the parent tab within either of the Breakfast or After school Club sections or by following the link <https://www.southavenue.kent.sch.uk/Wrap Around Care Booking Forms>
- Once we have received your booking form we will e-mail you to let you know if you have been successful in gaining a place for your child/ren.
- **Payment:** This will be required within 24 hours of receipt of your confirmation e-mail of a place for your child/ren, which will include payment details for BACS transfers.
- **Registration Form:** If your child has never used either of these facilities before then please complete a registration form at the time of first booking and e-mail in with your booking form. <https://www.southavenue.kent.sch.uk/Wrap Around Care Registration Form>

I am confident that we are doing all that we can to reduce the risk of transmission of the virus within our school community. However, as always, should you have any further ideas or recommendations, please do get in touch as soon as possible via the school office. If you have any concerns or questions about the reopening, do not hesitate to get in touch with the school. If a member of the senior leadership team is not available at the time, please leave a message with the office and we will call you back as soon as we can.

We really cannot wait to welcome the children back to school, we know that this is the best place for them academically and socially, and I am sure you will look forward to a break from home schooling too.

Please do get in touch with any questions.

Yours sincerely,



Miss T Cadwallader
Acting Head of School

Drop of and collection points and times:

Bubble/Year Group	Class	Start Time	Finish Time	Drop off/ collection point
Bubble 1 Year R	Peridot	8.45am	3pm	Enter via the infant car park entrance – Gate 1. Walk down to the entrance in the green fence onto the Sunshine Area. Exit via the gate in the hedge – Gate 2.
Bubble 1 Year R	Emerald	8.45am	3pm	Enter via the infant car park entrance – Gate 1. Walk down to the entrance in the green fence onto the Sunshine Area. Exit via the gate in the hedge – Gate 2.
Bubble 2 Year 1	Garnet	9am	3:15pm	Enter via the main entrance – Gate 4. Walk along the path, up the steps and towards your child’s class. Please do not cross the line on the path when handing your child to a member of staff. Exit via the gate in the hedge –Gate 3.
Bubble 2 Year 1	Topaz	9am	3:15pm	Enter via the main entrance – Gate 4. Walk along the path, up the steps and towards your child’s class. Please do not cross the line on the path when handing your child to a member of staff. Exit via the gate in the hedge –Gate 3.
Bubble 3 Year 2	Quartz	8:45am	3pm	Enter via the main entrance – Gate 4. Walk along the path, up the steps and towards your child’s class. Please do not cross the line on the path when handing your child to a member of staff. Exit via the gate in the hedge –Gate 3.
Bubble 3 Year 2	Sapphire	8:45am	3pm	Enter via the main entrance – Gate 4. Walk along the path, up the steps and towards your child’s class. Please do not cross the line on the path when handing your child to a member of staff. Exit via the gate in the hedge –Gate 3.
Bubble 4 Year 3	Amber	8.55am	3.10pm	Enter via the main entrance – Gate 5. Walk along the path to the next gate (entrance to the Junior playground) where children will be greeted by staff. Follow the arrows through the Junior car park to your exit at Gate 6. Please remain on the right hand side of this gate as you exit the site.

Bubble 4 Year 3	Diamond	8.55am	3.10pm	Enter via the main entrance – Gate 5. Walk along the path to the next gate (entrance to the Junior playground) where children will be greeted by staff. Follow the arrows through the Junior car park to your exit at Gate 6. Please remain on the right hand side of this gate as you exit the site.
Bubble 5 Year 4	Onyx	8.45am	3.00pm	Enter via the main entrance – Gate 5. Walk along the path to the next gate (entrance to the Junior playground) where children will be greeted by staff. Follow the arrows through the Junior car park to your exit at Gate 6. Please remain on the right hand side of this gate as you exit the site.
Bubble 5 Year 4	Tanzanite	8.45am	3.00pm	Enter via the main entrance – Gate 5. Walk along the path to the next gate (entrance to the Junior playground) where children will be greeted by staff. Follow the arrows through the Junior car park to your exit at Gate 6. Please remain on the right hand side of this gate as you exit the site.
Bubble 6 Year 5	Opal	8:55am	3:10pm	Children only (parents to drop children at these gates) enter via the right hand side of the Junior car park gates – these will be manned by a school member of staff and coned off to stop cars coming in and out during these times. Children will walk towards and through the gate outside Opal Class and enter their classroom from the external class door.
Bubble 6 Year 5	Amethyst	8:55am	3:10pm	Children only (parents to drop children at these gates) enter via the Junior car park gates – these will be manned by a school member of staff and coned off to stop cars coming in and out during these times. Children will walk towards and through the gate outside Opal Class and walk around the outer path to the external door for Amethyst Class.
Bubble 7 Year 6	Ruby	8:45 am	3:00pm	Children only (parents to drop children at these gates) enter via the Junior car park gates – these will be manned by a school member of staff and coned off to stop cars coming in and out during these times. Children will walk towards and through the gate outside Opal Class and enter via Ruby class external door.
Bubble 7 Year 6	Pearl	8:45 am	3:00pm	Children only (parents to drop children at these gates) enter via the Junior car park gates – these will be manned by a school member of staff and coned off to stop cars coming in and out during these times. Children will walk towards and through the gate outside Opal Class and walk around the outer path to the external door for Pearl Class.

COVID SYMPTOMS AT HOME FLOW CHART

