



South Avenue Primary School

South Avenue, Sittingbourne, Kent ME10 4SU

Telephone: 01795 477750

Email: headteacher@southavenue.kent.sch.uk

Headteacher: Miss Samantha Fenn

23rd March 2020

Dear Parents, Carers and Guardians,

RE: Keeping in touch and other bits

Today, we enter a period of uncertainty and I am sure like us you have many questions about the situation we find ourselves in. We will endeavour to keep you up to date with things as we find them out.

As a school, we will remain open for as long as we can, for the key workers in our setting, so that they can continue to help keep the country running. Remember that this is a last resort of childcare and you must do your utmost to keep your children at home. Information to those that fit into this category has been emailed out. If you feel that your household fits into this and have not received the information, then please let us know, by contacting the school office by telephone or email (office@southavenue.kent.sch.uk) so that it can be discussed.

After meeting today with the Senior Leaders in the school, we have decided that, as we do not know when we will be back working at full capacity, we would like to keep in contact with as many of you and your children as possible. We have thought how this could work for us and have come to the conclusion that we will send information home via email and the website and we will attempt to phone home at least once a fortnight (with the exception of the school holidays) to all the children throughout this time. This will give the children a chance to talk to their teacher or a member of staff from school and share what they have been doing. They can also use this time to ask questions about the work set if they have been unsure what to do. This call may come through as an unknown number so please do answer.

We have also resent the permission letter for our Facebook page. If you would like to access our Facebook page, please complete this and then email back to the office email. We will then get you set up so that you can keep up to date with how things are going. We will be posting recipes and dinner ideas via this with Mrs White's Cooking Tips.

Safeguarding and other urgent concerns:

There may be a need for parents/guardians, pupils or staff members to urgently contact senior staff about safeguarding issues or other pressing matters during the period of school closure. If this does occur, you should contact me on tcadwallader@southavenue.kent.sch.uk or Claire Telford on ctelford@southavenue.kent.sch.uk

At this point in time, I would like to wish you all the best and remember to stay safe and look after each other.

Yours sincerely,

Miss Cadwallader
Acting Head of School

Collaboration, Challenge, Community, Courage, Commitment, Creativity