



South Avenue Primary School

South Avenue, Sittingbourne, Kent ME10 4SU

Telephone: 01795 477750

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Headteacher: Miss Samantha Fenn

4th March 2020

Dear Parents, Carers and Guardians,

Parent Consultations

We will be holding parent consultations during the week starting the 16th March. Class teachers will be available on **Monday 16th March between 3:30pm - 7pm** and **Tuesday 17th March between 3.30pm - 7pm**.

Please return the slip below to your child's class teacher, by Monday 9th March 2020; indicating which times you would like an appointment. We will do our best to accommodate your preferences, but please be aware that this may not always be possible. The appointments at the beginning and end of the sessions are always very popular so please tick all times that you are available. Appointments will be allocated on a first come, first served basis.

Yours sincerely

Miss Cadwallader
Acting Head of School



Parent Consultations

Child's Name: _____ Class: _____

I would like an appointment at the following times (Please tick **all** that apply):

Monday 16th March 2020

3:30pm - 4:30pm 4:30pm - 5:30pm 5:30pm - 6:30pm 6:30pm - 7pm

Tuesday 17th March 2020

3:30pm - 4:30pm 4:30pm - 5:30pm 5:30pm - 6:30pm 6:30pm - 7pm

I also have a child(ren) _____ (name) in _____ (class).
_____ (name) in _____ (class).

PLEASE RETURN SLIP TO THE CLASS TEACHER BY Monday 9th March