



South Avenue Primary School

South Avenue, Sittingbourne, Kent ME10 4SU

Telephone: 01795 477750

Email: headteacher@southavenue.kent.sch.uk

Head Teacher: Mrs Diane Browning B.A Ed (Hons) N.P.Q.H.

8th June 2018

Dear Parents, Carers and Guardians,

Re: An invitation to our Headteacher Garden Party Wednesday 18th July 2pm

We would like you to join us on Wednesday, 18th July, when Mrs Browning will be hosting a special Summer Garden Party on the school field. We are asking families to bring your own picnic to enjoy together as a family (no alcohol please). You are invited to arrive at 2.00pm (to set up your picnic spot on the field) and then meet the children who will join you for your picnic.

We recognise that it is not always possible for parents to attend our events during the school day and understand that you may wish to give permission for your child to join up with another South Avenue family. In order to facilitate this, we must have both your consent and that of the parent into whose care you are entrusting your child (permission slips attached). If you or a family representative are unable to come along, please be reassured that your child will still be able to join in with a picnic on the field with their House families until they are collected by you at 3.15pm.

Children will be expected to stay at school until the normal home time of 3.15pm and will not be allowed to leave early from the picnic. We expect to arrange some activities during the afternoon and have some refreshments on sale such as drinks and ice creams.

We do hope that you are able to join us.

Yours sincerely,

Mrs S Drury
Operations and Community Lead

Headteacher's Garden Party

Child's Name:

Class:.....

I would love to come along to the special Headteacher's Garden Party at South Avenue Primary

I am unable to attend but give my permission for my child(ren)

..... name(s)

to be collected by the parent of: (Child's name/class).

I understand that the school cannot act as an intermediary and that it is my responsibility to make these arrangements and ensure that the school has received both consents before the 18th July*. I understand that without the signatures of both families the school cannot release my child.

I am unable to attend and understand that my child will enjoy the celebrations with their House family until my child is collected in the usual way at 3.15pm.

Parent signature:-

Date: -

*Name of parent who will be collecting my child:-

*Signature of parent who will be collecting my child:-

Please ensure that this form is returned to school by Monday 16th July 2018